



REGION 4 FALL FORUM

October 13 – 15, 2011 Rehoboth Beach, Delaware
Atlantic Sands Hotel & Conference Center
www.atlanticsandshotel.com



Sponsored by Delmarva Chapter 56!

- Thursday, October 13th Course 104 (Standards of Practice for the Right of Way Profession)
 - Friday, October 14th Region 4 Business Meeting and Banquet
 - Saturday, October 15th Dogfish Head Brewery Tour
- or
- Nassau Vineyard & Winery Tour

Member and Non Member registration includes:

Thursday ~ Hospitality Night

Friday ~ Continental Breakfast, Business Meeting, Lunch, Cocktail Reception from 6pm-7pm, Dinner and Dancing with Glass Onion Band

Saturday ~ Breakfast

Guest registration includes:

Thursday ~ Hospitality Night

Friday ~ Continental Breakfast, Lunch, Cocktail Reception from 6pm-7pm, Dinner and Dancing with Glass Onion Band

Saturday ~ Breakfast



**2011 FALL FORUM
REGISTRATION FORM
OCTOBER 13TH – OCTOBER 15TH
HOSTED BY DELMARVA CHAPTER 56**

Name: _____ SR/WA: _____

Discipline: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: (day) _____ (evening) _____

E-Mail: _____

Guest Name(s) (if applicable): _____

Saturday Tours: Dogfish Head: _____ (FREE) Nassau Vineyard: _____ (\$10.00)
Please indicate if you are interested. Monies will be collected at the Forum.

FORUM REGISTRATION (check where appropriate):

	Before September 10, 2011	After September 10, 2011
Member:	\$165 _____	\$190 _____
Non Member:	\$185 _____	\$210 _____
Guest:	\$135 _____	\$160 _____
Total Enclosed:	\$ _____	\$ _____

Make Checks Payable to: IRWA Chapter 56

Mail To or for additional information, contact:

Delaware Department of Transportation
P.O. Box 778
Dover, Delaware 19903
Attn.: Georgianna Trietley, RW/AC, Forum Chairperson, Planning T615

Course 104 – Standards of Practice for the Right of Way Profession ~ Course information and registration form is attached.

Standards of Practice for the Right of Way Professional

Course Number:	C104
Course Title:	Standards of Practice for the Right of Way Professional
Course Level:	Ethics
Course Length:	1 day, 8 AM to 5 PM
IRWA Credits:	8 QEU / CEU
Required/Recommended Materials:	N/A
Prerequisites:	N/A

Course Description

Qualities such as professional competence, character, integrity, fairness, commitment and trustworthiness provide the foundation for establishing and maintaining relationships.

Designed for IRWA Members, "Standards of Practice for the Right of Way Professional" guides and directs all Members as each pursues his or her unique path within the right of way profession.

Successful completion of this course, or Course 103 "Ethics and the Right of Way Profession," is a requirement for initial completion and recertification of the SR/WA Designation and Certification Programs.

Successful completion of one of these courses is mandatory every five years for recertification purposes.

Topics

- Quality of service, competence, character/mind set, communication, care of property
- Full disclosure - client/members, all pertinent information, public information, member information
- Fair and reasonable fees
- Confidential information
- Advertising & promotional practices
- Laws and conduct of business
- Good citizenship
- Employee/employer relationships
- Client/former client relationships

Course Tuition includes

- Participant's Manual

Who should take this course

IRWA's Standards of Professional Practice, specifically that which relates to the conduct of professional and private lives and to the Code of Ethics and Rules of Professional Conduct, was designed for Members of IRWA and may be useful to right of way practitioners in need of ideas and practical solutions for understanding and resolving ethical conflicts, and concepts to the Standards of Professional Practice.



International Right of Way Association
 19750 South Vermont Avenue, Suite 220
 Torrance, CA 90502-1144

Course Registration Form

To register and pay by credit card, please register online using our secure extraweb or complete this form and fax to IRWA Headquarters at: 310-538-1471.

To register and pay by check, please complete the form and mail with payment to IRWA World Headquarters Office.

Your Information

Name:	
Title:	
Membership #	
Company:	
Address:	
Address 2:	
City:	
State/Province:	
Zip/Postal Code:	
Phone:	
Fax:	
E-mail:	

Course Information

Course Number:	
Course Dates:	
Course Location:	
Member Registration Fee:	\$
Non-Member Registration Fee:	\$
Late Registration if applicable:	\$
Total:	\$

Please confirm my registration by: Fax E-mail

Check: CC Type: Visa MC AmEx

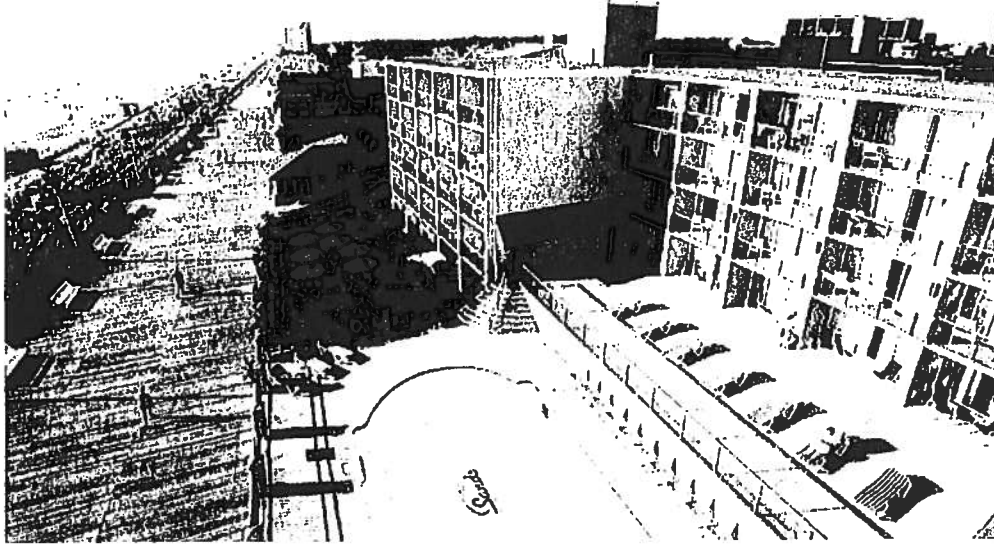
Card Number:	
Expiration Date:	
Name (as it appears on card):	

Signature: _____

Amount to be charged: _____

Cancellation & Late Registration Policy

All classes scheduled by the IRWA are subject to cancellation. Although every effort is made to run each class as scheduled, occasionally a class must be cancelled due to insufficient enrollment or unavailability of Facilitator. Payments made to IRWA, for tax purposes may qualify as a usual and necessary business expense. Written notification of cancellation must be received by class coordinator and World Headquarters Office 15 days prior to start of class. A 75% refund will be made if written notification is received less than 15 days prior to start of class. No refund will be made after the start of class. A fee may be charged for registrations received after deadline and for those registering on day of the class.



Atlantic Sands Hotels & Conference Center 302-227-2511

101 North Boardwalk

Rehoboth Beach, Delaware 19971

800-422-0600

info@AtlanticSandsHotel.com

Welcome to Rehoboth Beach and one of Delaware's landmark oceanfront resorts!

Whether for social gatherings, meetings or just relaxation and fun, choose us as your final beach destination and enjoy our newly opened Fusion Salon & Day Spa as well as the many shops, restaurants and nightlife just steps from our door. For years, the Atlantic Sands Hotel in Rehoboth Beach has had a history of excellence and superior customer service and continually strives to meet our guest's needs and expectations providing our guests with a comfortable, enjoyable, exciting stay. Imagine making an escape from your daily life to enjoy the comforts the beach and area has to offer.

Room Rates:

Single/Double Occupancy: \$89.00 per night plus all applicable taxes and fees

Triple Occupancy: \$89.00 per night plus all applicable taxes and fees

Quadruple Occupancy: \$89.00 per night plus all applicable taxes and fees

Room rates and availability are guaranteed until September 12, 2011.

Saturday, October 15, 2011 ~ Rate may vary.

Please make sure that you mention IRWA when making your reservation